

# OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL



## TO BE UPLOADED TO THE E-MEETINGS MANAGER

|  |  |                         |                          |
|--|--|-------------------------|--------------------------|
| <b>Date:</b>   | 5 <sup>th</sup> February 2019              | <b>Ref No:</b>          | DN381224                 |
| <b>Type of Operational Decision:</b>   |  |                         |                          |
| <b>Executive Decision</b>  | <input checked="checked" type="checkbox"/> | <b>Council Decision</b> | <input type="checkbox"/> |
| <b>Status:</b> For Publication   |  |                         |                          |
| <b>Title/Subject matter:</b> The Provision of the Hoyles Park Roundabout Replacement as part of the Finchy Park project  |  |                         |                          |
| <b>Budget/Strategy/Policy/Compliance – Is the decision:</b>  |  |                         |                          |
| (i)  | within an Approved Budget                  |                         | Yes                      |
| (ii)   | not in conflict with Council Policy        |                         | Yes                      |
| (iii)  | not raising new issues of Policy           |                         | Yes                      |
| <b>Equality Impact Assessment</b><br>[Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR] |  |                         | No                       |

**Details of Operational Decision Taken [with reasons]:**

Consideration was given to the option of completing this works/project 'In-House' and utilising the council's own resources. However the council does not have sufficient capacity to undertake this project at this time.

Therefore an opportunity inviting qualified 'Economic Operators' to Tender was placed on the procurement portal, The Chest in accordance with Contract Procedure Rule 4.1 with 3 organisations submitting bids by the required closing date.

Following evaluation and scoring of the submitted tenders it is recommended that:

**Draxeda Construction**



Fern cottage  
Astley Moss  
Astley, Tyldesley  
Manchester, M297LX

Is accepted as the supplier providing best overall value in the sum of £5200 to the Council.

**Please Note:**

The project will be managed by Dave Nicholls - **Who earns Grounds Maintenance a 15% fee**

Please see the attached supporting document for further details.

| Decision taken by:                          | Signature:   | Date:      |
|---|--|------------|
| Assistant Director - Operations             |   | 11/02/2019 |
| Interim Executive Director - Operations     |  | 13/02/19   |
| <b>Members Consulted [see note 1 below]</b> | N/A  |            |

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**